

ST HILARY'S PREPARATORY SCHOOL

"Traditional values supporting and nurturing high expectations"



St Hilary's School Kindergarten & Nursery Fee Information 2026-2027

Termly fees are based on a child's age at the start of the term, in line with Surrey County Council Funding rules. The relevant dates are 31 August, 31 December and 31 March.

Funding (either the Universal 15 Hours Funded Early Education for 3&4 Year Olds or 30 hours Working Parents Entitlement for 2,3&4 Year Olds) is available on full day sessions. Funding is not available on half day sessions.

Kindergarten and Nursery Fees are all VAT exempt.

2 Year Olds	Funding available	Cost per session
Full Day 8:30 – 16:00	Standard Charge. No Funding included.	£92.00 per day
Full Day 8:30 – 16:00	With 3 Hours Funding - Working Parents Entitlement (eligibility criteria apply)	£66.00 per day
Full Day 8:30 – 16:00	With 6 Hours Funding - Working Parents Entitlement (eligibility criteria apply)	£42.00 per day
Morning Session 8:30 – 12:30	Standard Charge. No Funding available.	£52.00 per morning
Afternoon Session 12:30 – 16:00	Standard Charge. No Funding available.	£40.00 per afternoon
Lunch	For children staying in Kindergarten or Nursery for a Full Day or Morning Session. Not available for Afternoon Session only.	£3.25 per day

3 & 4 Year Olds	Funding available	Cost per session
Full Day 8:30 – 16:00	Standard Charge. No Funding included.	£92.00 per day
Full Day 8:30 – 16:00	With 3 Hours Funding – With either Universal 15 Hours Funded Early Education or Working Parents Entitlement (eligibility criteria apply)	£73.00 per day
Full Day 8:30 – 16:00	With 6 Hours Funding – With either Universal 15 Hours Funded Early Education or Working Parents Entitlement (eligibility criteria apply)	£54.00 per day
Morning Session 8:30 – 12:30	Standard Charge. No Funding available.	£52.00 per morning
Afternoon Session 12:30 – 16:00	Standard Charge. No Funding available.	£40.00 per afternoon
Lunch	For children staying in Kindergarten or Nursery for a Full Day or Morning Session. Not available for Afternoon Session only.	£3.25 per day

A full day is 7.5 hours long from 8:30 to 16:00. A morning session is 4 hours long from 8:30 to 12:30, and an afternoon session is 3.5 hours long from 12:30 to 4:00.

The school gates will open at 8.00am each morning to allow for drop off and a prompt start to the school day at 8.30am.

Registered Office **Holloway Hill, Godalming, Surrey, GU7 1RZ**

Telephone 01483 416551, Email bursar@sthilarysschool.com, Website sthilarysschool.com

@sthilarysschool @StHilarysSchool St Hilary's School Trust



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Sessions

To ensure that your child gets the best start to their education with us, the School has a minimum number of days/sessions per week that children are requested to attend.

	Minimum number of sessions required	Minimum number of sessions required to access Working Parents Entitlement
Nursery (age 2 & 3)	2 Full Days (or 4 morning/afternoon sessions)	3 Full Days
Kindergarten (age 3 & 4)	3 Full Days (or 6 morning/afternoon sessions)	3 Full Days

Changes to Sessions for existing children

- Reducing the number of days/sessions attended

Please note that we require a terms notice in writing to reduce the number of days/sessions your child attends or for the termination of your Nursery or Kindergarten place. If your child leaves Nursery or Kindergarten during the term, please be aware that you may lose the funding entitlement for the remainder of that term.

- Increasing the number of sessions attended or switching sessions

Please speak to your child's key worker if you wish to increase or swap the number of days/sessions your child attends during a term. We hold a waiting list for current pupils and changes will be subject to availability.

Early Years Funding

Universal 15 Hours Funded Early Education for 3 and 4 year olds

All children attending our Nursery and Kindergarten are entitled to receive the Universal 15 Hours Funded Early Education for 3 and 4 year olds from the term **after** their 3rd Birthday until the term of their 5th Birthday.

How do I claim the Universal 15 Hours Funded Early Education for 3 and 4 year olds?

This funding applies as a three or six hour block on a Full Day session (your child will need to attend 3 Full Days a week in order to access the full 15 hours).

Parents will be asked to complete a declaration form for the Local Authority at the beginning of each term (supplied by School) in order for St Hilary's to claim the funding for the child(ren) on your behalf. Please note that this form must be completed each term and returned by the appropriate deadline to qualify for the funding.

Please note that although funding is payable for up to 38 weeks of the year, at St Hilary's your claim will be for 33.5 weeks only, the current rules do not allow you to claim the remaining weeks elsewhere.

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Working Parents Entitlement for 2, 3 & 4 year olds

St Hilary's offers up to 30 hours funding per week for 2 year olds, via the Working Parents Entitlement for 2 year olds. The funding is available as a three or six hour block per day. Your child will need to attend at least 3 Full Days a week to access the Working Parents entitlement at St Hilary's. To benefit from the full 30 hours funding, your child will need to attend 5 Full Days.

St Hilary's offers up to 15 hours funding per week for 3 and 4 year olds via the Working Parents Entitlement for 3 and 4 year olds. The funding is available as a three or six hour block per day and can be used in conjunction with the Universal 15 Hours Funded Early Education. Your child will need to attend at least 3 Full Days a week to access the Working Parents entitlement at St Hilary's.

The Working Parents Entitlement can be combined with the Universal 15 Hours Funding to access a total of 30 hours funding for 3 and 4 year olds. To benefit from the full 30 hours funding, your child will need to attend 5 Full Days.

How do I check my eligibility to the Working Parents Entitlement?

To be eligible to receive the Working Parents Entitlement for 2, 3 and 4 year olds, your family will need to meet the criteria set out by Surrey County Council and HMRC. To check your eligibility please use the following link.

[Best Start in Life - Best Start in Life](#)

Click on the Childcare & Early Years Education box. This website will then take you through the steps to check if you are eligible. Please note it will remain your responsibility as parents to re-validate your eligibility code every three months, and send to the Accounts Department your re-validated code and to inform us of any changes to your circumstances (accounts@sthilarysschool.com).

St Hilary's is not permitted to apply for, or re-validate a child or family's code. Should you forget to re-validate your code you will be charged the Standard Fee Rate instead, and if required a new invoice will be issued to reflect the change.

To ensure your School invoice accurately reflects your entitlement, we ask that the approved eligibility codes and Working Parent Entitlement Eligibility Form is sent to the Accounts Department (accounts@sthilarysschool.com) within the following timescales.

Term	School Deadline	DfE Deadline
Autumn Term	15 June	31 August
Spring Term	15 November	31 December
Summer Term	1 March	31 March

Any validated eligibility codes received after the stated school deadline, but prior to the HMRC deadlines will have their relevant school invoice updated and amended at the start of the following term.

Funded Early Education for two year olds (FEET) Places

St Hilary's offers one FEET funded place each academic year on a case by case basis. For more information on availability and fees please contact Mrs Wynn on bursar@sthilarysschool.com.

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How to pay for Nursery and Kindergarten

The fees are payable in advance, **on or before the first day of term**. Full payment details can be found on your termly bill. As well as paying for your fees by bank transfer, we can also accept Workplace Funding, Childcare Vouchers and HMRC Childcare Account.

- Workplace Funding Scheme

We partner with several childcare providers and employers to offer the government approved Workplace Funding Scheme. If this is of interest to you or you would like to know more please contact Mrs Lemon on accounts@sthilarysschool.com.

- Childcare Vouchers / HMRC Childcare Account

Your employer may offer the option of childcare vouchers which is a tax efficient way of paying for part of the fees. We are registered with several childcare voucher providers. Childcare vouchers and/or the HMRC Childcare Account can only be used for childcare, and this includes Nursery fees, Kindergarten fees, Reception fees (up to the term of the child's fifth birthday), after school activities and before/after school care. If opting to pay via childcare vouchers please ensure that you make one payment per child, and quote your child's name in the reference box.

Before and After School Care

Before and After School care is booked termly (via School Cloud) and is on a first come, first served basis. Each day is booked individually so you can tailor it to your requirements. Once capacity is reached the booking system will automatically close. Bookings are for the whole term to ensure your child's space is reserved. If you choose to collect your child earlier than your booked pick up time, you will still be charged for the full session as it cannot be offered to anyone else. The links to make the bookings are sent out by the school on a termly basis.

Before School Care is booked and paid for at the time of booking.

After School Care is booked termly, and the cost is added to the following term's fees.

Before School Care, with or without breakfast	07:30-08:00	£7.00 per session	Exempt from VAT
After School Care - EYFS	16:00-17:30	£5.75 per half hour, or part thereof	Exempt from VAT

If you unexpectedly require an ad hoc session for Before or After School Care, please email the school office (office@sthilarysschool.com) to check if there is any available space. Any ad hoc care will be billed termly in arrears.

School closes at 17:30. We understand that there may be unavoidable reasons for running late, but the School reserves the right to charge a late pick up fee of £10.00 for every 5 minutes after 17:30.